Council Offices
Civic Hall Square
Shildon
Co. Durham

31st October, 2024

Dear Sir/Madam,

A Meeting of the HR Committee will be held at the Town Council Offices, Council Chamber, Civic Hall Square, Shildon, on Wednesday, 13th November 2024 at 6.00pm and you are summoned to attend.

Yours faithfully

TA Bellas

T A Bellas
Town Clerk

Agenda

1. **Apologies for Absence**

   To receive apologies for absence.

2. **Declarations of Interest**

   To notify of any items that appear on the agenda in which you may have a personal or prejudicial interest.

3. **Members' Dispensations**

   To consider written requests for dispensations from Members who have declared interests under Disclosable or Non-disclosable pecuniary interest - Section 33 of the 2011 Localism Act.

4. **Exclusion of Press and Public**

   That in accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council now excludes the press and public on the grounds of the confidential nature of the business to be transacted since publicity would be prejudicial to the public.

5. **HR Matters**

   1. To consider information on the recruitment of a new Town Clerk.

   2. Community Development and Support Worker Update

   3. Office review.

Distribution: Town Mayor, Deputy Town Mayor, Leader and Chair and Vice-Chair of Standing Committees