



Shildon Town Council

PERSON SPECIFICATION

Post Title: Assistant Cook – Shildon Civic Hall
Grade:

Attributes	Essential	Desirable	How Identified
Relevant Experience	Experience of preparing & cooking meals in a fast paced environment	Previous experience in similar types of post.	Application Form / Interview / References
Qualifications or Training	Basic Food Hygiene Certificate	NVQ Level 1 in catering or higher Health and Safety Awareness First Aid at Work Certificate	Application Form / Interview /

Personal Attributes	Ability to work unsupervised in a busy environment Ability to work as part of a team and be adaptable, flexible and efficient. Ability to communicate effectively with work colleagues and public alike Experience of providing a first class customer service Honesty and integrity Professional and friendly disposition An excellent timekeeping and attendance record Able to work weekends, rota weekdays and evenings.	Application Form / Interview /
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