

Council Offices
Civic Hall Square
Shildon
Co. Durham

6th January 2017

Dear Sir/Madam,

A Meeting of the Service and Amenities Committee will be held in the Council Chamber, Civic Hall Square, Shildon on Monday 16th January 2017 immediately following the Ordinary Meeting of the Town Council and you are summoned to attend.

Yours faithfully

T A Bellas
Town Clerk

Agenda

1. **Apologies for Absence**

To receive apologies for absence.

2. **Declarations of Interest**

To notify of any items that appear in the agenda in which you may have an interest that has not been recorded in the Members Register of Interests.

3. **Civic Hall Financial Performance**

To consider the report for the month of December 2016 – copy to follow

4. **Civic Hall Update**

To consider the report of the Civic Hall Manager – copy to follow

5. **Durham County Council: Planning Applications**

No planning applications have been received.

6. **Durham County Council: Planning Decisions**

a. Erection of two storey side/rear extension and single storey rear extension at 26 Southlands Gardens, Shildon submitted by Mrs Lindsay Baxter – **Standard Approval**

b. Erection of two storey side extension at 3 Thornhill Close, Shildon submitted by Mike Burrell – **Standard Approval**

7. **Application for Licence to Occupy, 1st Floor Office Accommodation - Family Action**

To receive and confirm the action of the Town Clerk

8. **Durham County Council : Operation 'Spruce Up'**

To receive the report of the Town Clerk