

# SHILDON TOWN COUNCIL

**COUNCIL OFFICES  
CIVIC HALL SQUARE  
SHILDON  
CO. DURHAM**

**7<sup>th</sup> October 2022**

Dear Sir/Madam

An Ordinary Meeting of Shildon Town Council will be held in the **Council Chamber**, Civic Hall Square, Shildon on **Monday 17<sup>th</sup> October 2022 at 6.30pm** and you are summoned to attend.

Yours faithfully

T A Bellas  
Town Clerk

## AGENDA

### **1. Notice of Meeting**

Public Notice of the Meeting has been given in accordance with Schedule 12. Paragraph 10(2) of the Local Government Act 1972.

### **2. Apologies for Absence**

To receive apologies for absence.

### **3. Public Question Time**

To take questions from the public, notice of which has been given in accordance with the appropriate standing order.

### **4. Declarations of Interest**

To notify of any items that appear in the agenda in which you may have a disclosable pecuniary interest and/or any other interest.

### **5. Minutes**

To approve the minutes of the Ordinary Meeting of the Town Council held on 26<sup>th</sup> September 2022.

### **6. Committee Minutes**

To read or take as read, approve and adopt or otherwise deal with the minutes of the proceedings of the Committees hereto annexed:-

a. Service and Amenities

26<sup>th</sup> September 2022

**7. Paula Nelson – Shildon Alive**

A presentation will be provided to Members on the work of Shildon Alive and support for Shildon residents.

**8. Police Report**

To receive the police report for the month of September 2022.

**9. Review of Attendance Management Policy and Procedure**

To consider proposed amendments to the Attendance Management Policy and Procedure.

**10. Membership : Human Resources Committee and Appeals Committee**

1. To appoint Members to serve on the Human Resources Committee and consider Terms of Reference.

To consider membership of the existing Appeals Committee to be moved to the Human Resources Committee (currently Mayor, Deputy Mayor, Chair and Vice Chair of full Committees plus Leader of the Council)

2. To appoint 6 Members to serve on the Appeals Committee

**11. Town Councillor Vacancy, Thickley Ward, Shildon**

To consider the report of the Town Clerk.

**12. Complaint – Hackworth Park**

To note the verbal report of the Town Clerk.

**13. Code of Conduct Complaint Decision Notice**

To receive the report.

**14. Durham County Councillor Updates**

To receive updates from Durham County Councillors.

**15. Reports from Representatives on Outside Bodies**

To receive reports from representatives on the following outside bodies: -

- a. Shildon Children and Young People's Action Network
- b. County Durham Association of Local Councils
- c. Jubilee Fields Community Association
- d. Larger Local Councils Forum
- e. Bishop Auckland and Shildon Area Action Partnership
- f. Shildon Town Team

g. Friends of the Stockton and Darlington Railway

**16. Announcements**

To receive the schedule of mayoral engagements and announcements made by the Town Mayor and Town Clerk.