

Minutes of the meeting of the Service & Amenities Committee held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday, 16th October 2017.

Present: Councillor P Quinn in the Chair
Councillors A Walker, H Nicholson, P Walton, A Farlow, M P Johnson, D Childs, J G Huntington, L Cockfield, S Townsend, D Reynolds, D A Anderson, D L Mather, L Butterworth, L Deakin and S Quinn

SA 32/17 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor J Miller.

SA 33/17 Declarations of Interest

There were no declarations of interest.

SA 34/17 Civic Hall Performance

The Town Clerk advised Members of the trading position for the month of September 2017 and advised that bar sales achieved budget but meal sales were slightly below budget. However, as costs for the month were also below budget, the overall financial performance for the month was almost £1.5k better than the budget for the period.

Overall, for the year to date the financial performance is £20k better than the budget with both bar and food sales exceeding budget by a significant sum.

Recommended that the report be received.

SA 35/17 Civic Hall

The Civic Hall Manager presented a report to Members and provided an update on the Mayoral Charity Night on 19th October. Reference was also made concerning the resignation of an Assistant Cook and of a new Assistant Cook employed on a casual basis.

Members were also informed that new tables and chairs had recently been installed in the Function Suite and of the intention to decorate the large hall early next year. The Town Clerk advised Members that there had been little uptake from Shildon organisations for the surplus furniture stock.

Recommended that:

- a) the report of the Civic Hall Manager be received.
- b) the surplus furniture stock be re-advertised.
- c) in the event of no uptake from Shildon organisations that the surplus furniture stock be distributed to organisations outside of Shildon for a small donation.

SA 36/17 Durham County Council: Planning Applications

Recommended that no comment be made on the following applications:-

- a. Retention of new fencing to front garden at 2 Old Engine Houses, Brusselton submitted by Miss Ellis

Signed
Chairman.....

- b. 8 no. new slimline double glazed windows and 3 no. timber doors to west elevation, replacement slate roof at 2 Old Engine Houses, Brusselton submitted by Miss Ellis

SA 37/17 Durham County Council: Planning Decisions

Recommended that the decisions taken since the last meeting of the Committee be noted.

SA 38/17 Shildonbury 2018 : Request to utilise land at Hackworth Park, Shildon

The Town Clerk advised Members that an approach had been received from Wannasee Ltd requesting permission to hold 'Shildonbury 2018' on land in the ownership of the Town Council within Hackworth Park, Shildon, on Sunday, 27th May 2018.

Recommended that

- a. the report be received.
- b. the Town Council grant permission to Wannasee Ltd for the use of land within Hackworth Park, Shildon, for a music festival on Sunday, 27th May 2018, on the terms and conditions granted in previous years.
- c. Wannasee Ltd consult with the County Durham Safety Advisory Group.
- d. a donation be made by Wannasee Ltd to the Town Council for the use of the land within Hackworth Park, Shildon.

SA 39/17 Tree Charter Legacy Tree and Tree Planting

The Town Clerk provided Members with information regarding a Tree Charter Legacy Tree and tree planting within Hackworth Park, Shildon. Members were advised that the Town Council were in the early stages of planning a tree planting event in partnership with Shildon Alive, St John's Church Project and local primary schools and it was anticipated to hold the tree planting event sometime during week commencing 20th November.

Recommended that

- a) the report be received.
- b) the action of the Town Clerk in arranging tree planting sessions in partnership with Shildon Alive, St. John's Church Project, and local primary schools be endorsed.

SA 40/17 Memorial Bench : Tennis Courts, Hackworth Park, Shildon

The Town Clerk informed members that a request had been received from the family of the late Elsie and Keith Newby, former Shildon residents, to locate a memorial bench at the tennis courts in memorial of their mother and father.

Recommended that:

- a. the report be received.

Signed
Chairman.....

- b. permission be granted for a memorial bench to be located within the tennis court area at Hackworth Park.
- c. the cost of the memorial bench and installation be borne by the family of the deceased.
- d. the memorial bench be of a type and design approved by the Direct Works Manager.
- e. on-going maintenance of the memorial bench be undertaken by the Town Council.

SA 41/17 Proposed Diversion of Public Footpath No. 38 and Extinguishment of Bridleway 40, Shildon

The Town Clerk informed Members that a letter had been received from the Public Rights of Way Officer, Durham County Council, advising of an application for planning consent to develop land for residential use, resulting in the diversion of Footpath 38 and extinguishment of Bridleway 40, Shildon.

Recommended that no comment be made on the diversion of Footpath 38 and extinguishment of Bridleway 40, Shildon.

Signed
Chairman.....