

Minutes of the meeting of the Service & Amenities Committee held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday, 13<sup>th</sup> May 2019.

Present: Councillor D Reynolds in the Chair  
Councillors A Walker, A Farlow, D Childs, L Cockfield, R A Anderson, S Townsend, D L Mather, L Deakin, K Ambrosini, J Graham, P Quinn and S Quinn.

SA 1/19 Appointment of Chairman

Councillor A Walker proposed and Councillor S Quinn seconded a nomination for Councillor D Reynolds to be Chairman of the Service and Amenities Committee for 2019/20. There being no further nominations, Councillor D Reynolds was duly elected Chairman of the Committee.

SA 2/19 Appointment of Vice-Chairman

Councillor A Walker proposed and Councillor S Quinn seconded a nomination for Councillor D L Mather to be Vice-Chairman of the Service and Amenities Committee for 2019/20. There being no further nominations, Councillor D L Mather was duly elected as Vice-Chairman of the Committee.

SA 3/19 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors H M Hanratty, D A Anderson and J G Huntington.

SA 4/19 Declarations of Interest

Councillor S Quinn declared an interest in respect of item 10 – The Red Box Project and took no part in the discussion or voting thereon.

SA 5/19 Civic Hall Performance

The Town Clerk advised Members of the trading position for the month of April. Expenditure for April was £3k below budget which resulted in an underspend against budget of almost £2.5k.

This represented the first month of trading for the new financial year.

**Recommended** that the report be received.

SA 6/19 Civic Hall Managers Report

The Civic Hall Manager presented a report to Members and provided details of a new food menu to be launched at the Civic Hall for the summer period.

Members were asked to consider three options identified within the report in order to provide a music streaming service at the Civic Hall to accommodate functions. An update was also provided on ticket sales for 'Ladies Day' at the Civic Hall.

**Recommended** that:

**Signed**  
**Chairman**.....

- a. the report be received.
- b. Amazon Music Unlimited subscription be purchased at a cost of £149 a year (2 months free).

SA 7/19 Durham County Council: Planning Applications

**Recommended** that no comment be made on the following application: -

- a. Single storey rear extension at 9 Royal George Close, Shildon submitted by Daniel Plews

SA 8/19 Durham County Council: Planning Decisions

**Recommended** that the decisions taken since the last meeting of the Committee be noted.

SA 9/19 Traditional Travelling Fairground, Hackworth Park, Shildon

The Town Clerk advised Members that an approach had been received from Carnival Funfairs (Shildon) requesting permission to hold a traditional travelling fairground in Hackworth Park on 14<sup>th</sup> and 15<sup>th</sup> September 2019.

**Recommended** that:

- a. permission be granted to Carnival Funfairs for the use of Hackworth Park on 14<sup>th</sup> and 15<sup>th</sup> September 2019.
- b. all relevant documentation including insurances, risk assessments and event management plans be submitted to the Town Council
- c. Carnival Funfairs be required to consult with the County Durham Safety Advisory Group which could offer advice and guidance.
- d. the event provides adequate security cover
- e. ground rent in the amount of £120 be paid by Carnival Funfairs (Shildon) for the use of the area.
- f. Carnival Funfairs be responsible for the cost of ground repair work (if damaged)

SA 10/19 The Red Box Project

The Town Clerk advised Members about the launch of the Red Box Project in Shildon which will support young girls attending Primary Schools in Shildon and Dene Valley by providing free sanitary products ensuring no-one misses out on their education because they couldn't afford sanitary products.

Members were informed that Shildon Town Council was now a collection point for donations for The Red Box Project Durham as well as Jubilee Fields Community Centre and Shildon Alive. Fundraising activities and donation drives were in the planning process to raise funds to ensure that the boxes never became empty.

**Signed**  
**Chairman**.....

Since the launch, Government had announced that it was to offer access to free sanitary products in primary schools from early 2020.

**Recommended** that:

- a. the report be noted.
- b. thanks be extended to Councillor S Quinn in launching The Red Box Project in Shildon and Dene Valley.

**Signed**  
**Chairman.....**