

The following reports and financial information for May 2020 were considered for approval or acceptance in the absence of a face to face meeting of the Town Council.

Councillors A Walker, J Graham, A Farlow, M Johnson, D Childs, J G Huntington, L Cockfield, D Reynolds, S Townsend, R A Anderson, D L Mather, N Hanratty, H M Hanratty, L Deakin, K Ambrosini, P Quinn and S Quinn.

1. Budgetary Control Statement

The Town Clerk advised that the budgetary control statement for the month of April indicated an underspend of almost £20k which reflected the closure of the Civic Hall and a reduced level of activity across a number of service areas due to Covid19.

There were no areas of immediate concern but the financial performance would continue to be monitored on a monthly basis.

Agreed that the report be received and accepted.

2. Accounts

Agreed that the accounts awaiting payment and accounts paid in advance for the month of April 2020 in the sum of £72,764.32 be approved.

3. Bank Reconciliations

Members noted the bank reconciliations as at 30th April 2020.

Agreed that the bank reconciliations as at 30th April 2020 be noted and accepted.

4. Civic Hall Report

Members were advised of the trading position for the month of April.

The financial performance reflected the closure of the Civic Hall due to Covid19. Consequently, trade income for the month was zero and the costs incurred represented the fixed costs. The current net cost was £6.5k below budget which reflected the existing non-trading position.

Agreed that the report be received and accepted.

5. Exclusion of Press and Public

That in accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council now excludes the press and public on the grounds of the confidential nature of the business to be transacted since publicity would be prejudicial to the public.

6. Annual Internal Audit Report

Members were provided with the Annual Internal Audit Report produced by Allen Sykes, Chartered Accountants, and informed that the Internal Auditor had concluded that the Town Council continued to show a commitment to securing effective internal control.

Resolved that:

- a. the recommendations of the Internal Audit Report be agreed and implemented.
- b. the Annual Internal Audit Report be approved and accepted.