

Minutes of the Virtual Meeting of the Shildon Town Council held on Tuesday, 14th July 2020.

Present: Councillor D Reynolds in the Chair
Councillors A Walker, P Quinn, S Quinn, K Ambrosini, L Deakin, J Graham, S Townsend and A Farlow.

TC 13/20 Notice of Meeting

The Notice convening the Meeting was taken as read.

TC 14/20 Public Question Time

There were no questions from members of the public.

TC 15/20 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors J G Huntington, M Johnson, N Hanratty, H M Hanratty, R A Anderson and D L Mather.

TC 16/20 Declarations of Interest

There were no declarations of interest.

TC 17/20 Minutes

It was proposed by Councillor S Quinn and seconded by Councillor K Ambrosini that the minutes of the Virtual Meeting of the Town Council held on 15th June 2020 be approved.

Resolved that the minutes of the Virtual Meeting of the Town Council held on 15th June 2020 be approved.

TC 18/20 Committees

It was proposed by Councillor S Quinn and seconded by Councillor K Ambrosini that the minutes of the Virtual Service and Amenities Committee held on 30th June 2020 be approved and adopted.

Resolved that the minutes of the Virtual Service and Amenities Committee held on 30th June 2020 be approved and adopted.

TC 19/20 Draft National Code of Conduct

The Town Clerk provided a report to Members on the proposed draft national Code of Conduct.

Members were informed that the Local Government Association and the National Association of Local Councils were working on an updated draft national model member Code of Conduct for all tiers of local government and had issued the consultation on the proposed new code.

Resolved that:-

Signed
Chairman

- a. the report be noted.
- b. no comments be made on the proposed draft national Code of Conduct.

TC 20/20 Budgetary Control Statement

The Town Clerk advised that the budgetary control statement for the month of June indicated an underspend of almost £60k which reflected the closure of the Civic Hall due to Covid19.

Over the next few months a more realistic budgetary control statement would be produced following the re-opening of the Civic Hall.

It was proposed by Councillor S Quinn and seconded by Councillor L Deakin that the Budgetary Control Statement for June be received and accepted.

Resolved that the report be received and accepted.

TC 21/20 Civic Hall Report

Members were advised of the trading position for the month of June. The financial performance reflected the closure of the Civic Hall due to Covid19.

The Town Clerk updated Members on the Covid19 control measures which had been implemented for both employees and customers in order to support the re-opening of the Civic Hall.

Staff training had now been completed and Covid19 risk assessments implemented for all service areas within the Civic Hall. Table service only would be provided, a one way system would be in place when entering and leaving the building and the new layout of the restaurant and lounge area had taken into account social distancing measures in order to ensure that staff were protected and customers felt safe.

Resolved that:-

- a) the report be received and accepted.
- b) a short video be produced on the Covid19 control measures implemented at the Civic Hall and publicised through social media.

TC 22/20 Accounts

It was proposed by Councillor S Quinn and seconded by Councillor L Deakin that the Accounts for June be approved.

Resolved that the accounts awaiting payment and accounts paid in advance for the month of June 2020 in the sum of £57,493.25 be approved.

TC 23/20 Bank Reconciliations

Members noted the bank reconciliations as at 30th June 2020.

Signed
Chairman

It was proposed by Councillor S Quinn and seconded by Councillors K Ambrosini and L Deakin that the Bank Reconciliations as at 30th June 2020 be noted and accepted.

Resolved that the bank reconciliations as at 30th June 2020 be noted and accepted.

TC 24/20 Announcements

There were no announcements by the Town Mayor.

Signed
Chairman