

Minutes of the Meeting of Shildon Town Council held in the Town Council Offices, Civic Hall Square, Shildon, Co Durham and virtually on Thursday, 22nd October 2020.

Present: Councillor D Reynolds in the Chair
Councillors A Walker, J Graham, L Cockfield, S Quinn, P Quinn, K Ambrosini, S Townsend, R A Anderson, D L Mather and A Farlow.

TC 40/20 Notice of Meeting

The Notice convening the Meeting was taken as read.

TC 41/20 Public Question Time

There were no questions from members of the public.

TC 42/20 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors M Johnson, L Deakin, H M Hanratty and N Hanratty.

TC 43/20 Declarations of Interest

Councillor D Reynolds declared an interest in Item 4 – Grant Aid – Shildon Garden and Allotment Guild and took no part in the discussion or voting thereon.

TC 44/20 Minutes

Resolved that the minutes of the Ordinary Meeting of the Town Council held on 17th September 2020 be approved.

TC 45/20 Committees

Resolved that the minutes of the following Committees be approved and adopted:-

- a) Service & Amenities - 17th September 2020
- b) Resources - 17th September 2020

TC 46/20 Police Report

The Town Clerk presented details of the crime statistics for the month of September 2020.

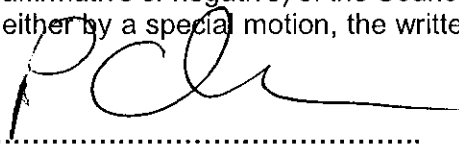
A copy of the crime statistics report is attached to these Minutes.

Resolved that the Police Report be noted.

TC 47/20 Notice of Motion

In accordance with provisions of standing order 10.1 A resolution (whether affirmative or negative) of the Council shall not be reversed within 6 months except either by a special motion, the written notice whereof bears the names of at least

Signed
Chairman



6 councillors of the Council, or by a motion moved in pursuance of the report or recommendation of a committee.

A Notice of Motion with regard to previous Minute No. TC 34/20 - Carnival and Monster Truck Events had been received from Councillors R A Anderson, J G Huntington, M Johnson, D L Mather, S Quinn, D Reynolds and S Townsend requesting that the resolution be considered to allow the applicant to address the Town Council.

TC 48/20 Carnival Funfairs

Mr Paul Evans, Carnival Funfairs, provided Members with an update on a proposal to use Hackworth Park to host a Carnival and Monster Trucks Event to include a Food Court and the provision of bar facilities during September 2021.

Following a discussion to allow bar facilities at the event, it was put to the vote with 9 Members voting in favour, 1 Member voting against and 1 Member abstaining.

Resolved that:-

a. the Town Council agree, subject to Government guidance and Covid-19 restrictions, for the event to be held in Hackworth Park on 11th and 12th September 2021.

b. bar facilities be allowed at the event subject to the following:-

- The bar operator to hold a personal licence and for drinks to be sold at the event to provide a premier drink experience, i.e. micro-brewery
- The bar area is enclosed where the alcohol is purchased and consumed
- The bar and seating area to be monitored and managed by SIA qualified staff
- Challenge 25 is in operation
- Photographic ID
- All drink to be served in plastic glasses
- Risk Assessment to be provided in advance of the event

TC 49/20 Shildon Town Council Offices: Christmas Closure

The Town Clerk advised Members of the period of closure of the Council Offices during the Christmas and New Year holidays.

Resolved that the closure of the Town Council Offices on Thursday, 24th December 2020 until Monday, 4th January 2021 be noted.

TC 50/20 Reports from Representatives on Outside Bodies

Reports were received from representatives on the following outside bodies: -

a. Shildon Children and Young People's Action Network

No meeting held.

Signed
Chairman



b. County Durham Association of Local Councils (Virtual Meeting)

Councillor P Quinn gave an update.

c. Jubilee Fields Community Association

No meeting held.

d. Larger Local Councils Forum

No meeting held.

e. Bishop Auckland and Shildon Area Action Partnership

Councillor S Quinn gave an update.

f. Shildon Chamber of Trade

No meeting held.

g. Friends of the Stockton and Darlington Railway

No meeting held.

Resolved that the reports given by representatives on outside bodies be received.

TC 51/20 Notes of the Civic Hall Working Party

The notes and following recommendations from the meeting of the Civic Hall Working Party held on 6th October 2020 were submitted for consideration: -

1. Members be kept updated on organised events to be potentially held, within the current local and national Covid-19 restrictions, at the Civic Hall.
2. Members monitor the economic impact on trading at the Civic Hall due to Covid-19 restrictions.
3. The Civic Hall Manager seek customer input through an informal survey on customer confidence in attending potential future events to be held at the Civic Hall.

Resolved that the notes and recommendations from the Civic Hall Working Party held on 6th October 2020 be agreed.

TC 52/20 Notes of the VE Day Funding/Remembrance Working Party

The notes and following recommendations from the meeting of the VE Day Funding/Remembrance Working Party held on 6th October 2020 were submitted for consideration:-

Signed
Chairman



1. the proposal and quote for a Black Granite Lectern memorial in the amount of £1,350 excluding VAT be agreed.
2. the wording for the Memorial be as follows:

'Dedicated with great respect and gratitude by the people of Shildon to all the men and women of this town and the surrounding area, past and present, that served in any of our British Armed Forces at home and overseas.

We thank you for your Service'
3. the professional live streaming broadcasting by a Media Company of the Remembrance Day Service on Sunday, 8th November be agreed at a cost of £475 excluding VAT.
4. the full-page Remembrance Poster be printed in the Town Crier at a cost of £240.00 excluding VAT be agreed.
5. the Chamber of Trade be contacted to encourage shops/business to provide a poppy display in their windows to mark the occasion.

The Town Clerk informed Members that due to local restrictions currently in place the Remembrance Parade would not take place. However, there would be a short service at the War Memorial, attended by a limited number of representatives and the service would be filmed and live streamed to residents.

Resolved that the notes and recommendations from the VE Day Funding/Remembrance Working Party held on 6th October 2020 be agreed.

TC 53/20

Audited Annual Return for the year ended 31st March 2020

The Town Clerk informed Members that the external auditor had issued a qualified opinion on the accounts.

Resolved that the Town Council approves and accepts the audited Annual Return for the year ended 31st March 2020.

TC 54/20

Sale/Write Off of Machinery

The Town Clerk presented a report to Members on the sale of surplus Direct Works machinery and the write off of equipment.

Resolved that:-

- a. the sale of surplus equipment, by sealed bids, at the offer prices listed in the report be agreed.
- b. the write off of the machinery identified within the report due to repair costs be agreed.

Signed
Chairman



- c. any generated sale proceeds be put into the Direct Works Equipment fund for future investment.

TC 55/20 Announcements

There were no announcements by the Town Mayor.

TC 56/20 Civic Hall Financial Performance

The Town Clerk advised Members of the trading position for the month of September and of the reduction in the level of income as a result of the end of the Eat Out to Help Out scheme and the increase in restrictions.

Trading was at a loss of £8k compared to budget but remained in surplus overall against budget for the year to date.

Resolved that the report be received.

TC 57/20 Civic Hall Managers Report

The Civic Hall Manager submitted a verbal report to Members and provided an update on potential events leading up to Christmas, subject to local and national restrictions following Covid-19 secure guidelines, to include Afternoon Tea with Santa and a Christmas film show for children.

Members were informed that a Christmas Fayre menu would be provided at the Civic Hall throughout December.

Resolved that the report of the Civic Hall Manager be received.

TC 58/20 Durham County Council : Planning Applications

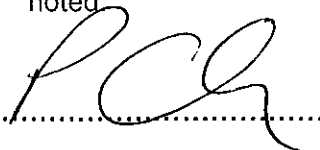
Resolved that no comment be made on the following applications: -

- a) Change of use of land to side to garden land and erection of 1m high timber fence at 3 Auckland Terrace, Shildon, submitted by Glen McKerr
- b) Replace windows and doors on principal elevation with UPVC alternatives at 7 Albert Street, Shildon, submitted by Carole Cuff
- c) Single storey rear extension at 14 Dean Street, Shildon, submitted by Brian Ord
- d) Variation of condition 2 (approved plans) of planning permission DM/19/01211/FPA to amend design of proposed building at Redmires Farm, Brusselton Lane, submitted by Neil Brooks

TC 59/20 Durham County Council : Planning Decisions

Resolved that the decisions taken since the last meeting of the Committee be noted

Signed
Chairman



TC 60/20 Budgetary Control Statement

The Town Clerk advised that the budgetary control statement for the month of September indicated an underspend of £61k. The main factors in the underspend were savings in overtime costs for Parks and Open Spaces and savings in insurance costs.

Work had now commenced on the preparation of the budget for 2021/22 which would include a projection of the anticipated outturn for 2020/21.

Resolved that the report be received.

TC 61/20 Grant Aid

Resolved that the following grant be approved under the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 introduced by Sections 1-8 of the Localism Act 2011: -

- | | | |
|----|------------------------------------|-----|
| 1. | Shildon Development Centre | £50 |
| 2. | The Salvation Army | £50 |
| 3. | Shildon Garden and Allotment Guild | £50 |

TC 62/20 Accounts

Resolved that the accounts awaiting payment and accounts paid in advance for the month of September 2020 in the sum of £33,224.06 be approved.

TC 63/20 Bank Reconciliations

Resolved that the bank reconciliations as of 30th September 2020 be noted and confirmed.

Councillors A Walker and L Cockfield left the meeting.

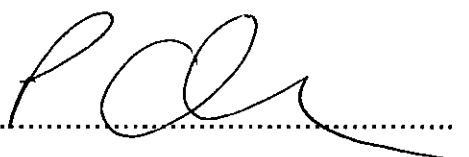
TC 64/50 Exclusion of Press and Public

That in accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council now excludes the press and public on the grounds of the confidential nature of the business to be transacted since publicity would be prejudicial to the public.

TC 65/50 Enquiry to Purchase Town Council Land

The Town Clerk advised Members of an enquiry received by the Town Council to purchase or long term lease a parcel of land in the ownership of the Town Council at West Auckland Road, Shildon.

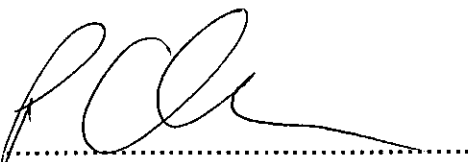
Signed
Chairman



A discussion took place to determine if the land was surplus to requirement and, if so, would it be considered for sale or a long-term lease. It was put to the vote with 8 Members voting against and 1 Member abstaining.

Resolved that the land be deemed not surplus to requirement.

Signed
Chairman

A handwritten signature in black ink, appearing to be 'P. O. A.', written over a horizontal dotted line.