

Minutes of the Ordinary Meeting of the Shildon Town Council held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday, 12th June 2017.

Present: Councillor S Quinn in the Chair
Councillors A Walker, H Nicholson, P Walton, A Farlow, D Childs, M P Johnson, J G Huntington, L Cockfield, D Reynolds, D A Anderson, S Townsend, D L Mather, L Butterworth, L Deakin and P Quinn.

TC 24/17 Notice of Meeting

The Notice convening the Meeting was taken as read.

TC 25/17 Public Question Time

There were no questions from members of the public.

TC 26/17 Apologies for Absence

Apologies for absence were received from Councillor J Miller.

TC 27/17 Declarations of Interest

There were no declarations of interest.

TC 28/17 Minutes of the Ordinary Council Meeting

Resolved that the minutes of the Annual Meeting of the Town Council held on 15th May 2017 be approved.

TC 29/17 Committees

Resolved that the minutes of the following Committees be approved and adopted:-

- a) Service & Amenities - 15th May 2017
- b) Resources - 15th May 2017

TC 30/17 Police Report

In the absence of a police representative, the Town Clerk advised Members that any concerns should be addressed at the July meeting when Sarah Honeyman, Neighbourhood Inspector, and Andy Boyd, Neighbourhood Sergeant, would be present.

Resolved that the verbal report of the Town Clerk be received.

TC 31/17 Shildon Town Council Social Media Policy

The Town Clerk presented a Social Media Policy to Members for consideration.

Resolved that the policy be deferred to the next meeting.

Signed
Chairman.....

TC 32/17 Annual Return 2016/17

Resolved that:-

- a) the Annual Governance Statement detailed in Section 1 of the Annual Return be approved.
- b) the Accounting Statements detailed in Section 2 of the Annual Return be approved.
- c) the Town Mayor be authorised to sign Sections 1 and 2 of the Annual Return.
- d) the Asset Register as at 31st March 2017 be approved.

TC 33/17 Accounts and Payroll Assistant

The Town Clerk advised Members of the resignation of the Accounts and Payroll Assistant and advised that a temporary person had been employed to provide some support to oversee the accounts and payroll systems of Shildon Town Council, until the job vacancy could be filled with a suitably experienced person.

Recommended that:

- a. the report be noted and the provision of temporary support be agreed.
- b. thanks be extended to the Accounts and Payroll Assistant, for her commitment to the role during her employment with Shildon Town Council.

TC 34/17 Annual Report 2016 and Performance Plan 2017

Resolved that the Annual Report 2016 and Performance Plan 2017 be approved and adopted.

TC 35/17 Appreciations and Congratulations

Resolved that the schedule of mayoral engagements be received.

Signed
Chairman.....