

Minutes of the Ordinary Meeting of the Shildon Town Council held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday, 11th November 2019.

Present: Councillor P Quinn in the Chair
Councillors A Walker, J Graham, A Farlow, D Childs, M Johnson, L Cockfield, D Reynolds, S Townsend, K Ambrosini and S Quinn.

TC 80/19 Notice of Meeting

The Notice convening the Meeting was taken as read.

TC 81/19 Public Question Time

There were no questions from members of the public.

TC 82/19 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors D L Mather, R A Anderson, L Deakin and H M Hanratty.

TC 83/19 Declarations of Interest

There were no declarations of interest.

TC 84/19 Minutes

Resolved that the minutes of the Ordinary Meeting of the Town Council held on 14th October 2019 be approved.

TC 85/19 Committees

Resolved that the minutes of the following Committees be approved and adopted:-

- a) Service & Amenities - 14th October 2019
- b) Resources - 14th October 2019

TC 86/19 Police Report

Sergeant Alex Clarke presented details of the crime statistics for the month of October 2019.

Sergeant Clarke informed Members that Durham Constabulary, in conjunction with Cumbria Police, was in the process of developing a new intelligence system incorporating crime and various strands of safeguarding. In the future the system would cover case and custody as well as anti-social behaviour. It was anticipated that the system would link in with the Police National Computer and the Police National Database.

A copy of the crime statistics report is attached to these Minutes.

Resolved that the report be received.

Signed
Chairman

TC 87/19 Town Councillor Vacancy – Thickley Ward, Shildon

The Town Clerk advised Members of a vacancy in the Thickley Ward of Shildon Town Council and informed Members that Durham County Council did not receive the requisite number of signatories to call an election for the vacancy. Members were advised that the vacancy could now be filled by co-option.

Councillor A Walker proposed and Councillor S Quinn seconded a nomination for Nathan Hanratty to be co-opted onto Shildon Town Council.

Resolved that Nathan Hanratty be co-opted as a Councillor for Thickley Ward, Shildon.

TC 88/19 Lone Working Policy

The Town Clerk provided Members with a draft Lone Working Policy. The policy was to alert employees to the risks presented by lone working, identified responsibilities and described procedures which would minimise risk as far as practicable.

Resolved that the draft Lone Working Policy be approved and adopted to include the following amendment to section **9 Incident Reporting**:-

- **That an annual review be carried out on identified incidents and risk management measures undertaken and cascaded to employees.**

TC 89/19 Royal Garden Party 2020

The Town Clerk informed Members that the County Durham Association of Local Councils was expected to receive confirmation of the allocation of four places for the Royal Garden Party in 2020.

Previously the Town Council had nominated the outgoing Town Mayor to be the nominee.

Resolved that the Town Mayor, Councillor P Quinn and guest be entered into the draw for a place at the Royal Garden Party 2020.

TC 90/19 Outside Bodies

Reports were received from representatives on the following outside bodies: -

- a. Shildon Children and Young People's Action Network

Councillor S Townsend gave an update.

- b. County Durham Association of Local Councils

Councillor P Quinn gave an update and circulated Minutes.

- c. Jubilee Fields Community Association

Signed
Chairman

No meeting held.

- d. Larger Local Councils Forum

No meeting held.

- e. Bishop Auckland and Shildon Area Action Partnership

- f. Shildon Chamber of Trade

Councillor S Townsend gave an update.

- g. Friends of the Stockton and Darlington Railway

Councillor D Reynolds gave an update.

Members were informed that Councillor P Quinn had been elected as one of three Vice- Presidents of the County Durham Association of Local Councils.

Members were informed that Councillor J Graham had resigned as a representative of the Friends of the Stockton and Darlington Railway.

Resolved that:

- a. the reports given by representatives on outside bodies be received.
- b. Councillor D Reynolds be nominated as a representative of the Friends of the Stockton and Darlington Railway.

TC 91/19 Appreciations and Congratulations

Resolved that the schedule of mayoral engagements and announcements by the Town Mayor be received.

Councillor P Quinn thanked everyone who took part in the Remembrance Day Parades on Saturday 9th November and Sunday 10th November 2019.

Signed
Chairman